

**Clipsal Community Grants Program
Terms and Conditions – Final Round 2018**



COMMUNITY GRANTS PROGRAM

1. The Grant must be used exclusively for the project as described in the application for the Grant and not for any other purpose.
2. The Grantee must advise the Grantor of any change which may affect the Grantee's ability to undertake or complete the project within the specified timeframe.
3. The Grantor will be the Julian Burton Burns Trust until 30 June 2018. After this date Clipsal by Schneider Electric will act as the Grantor and contact details will be provided for project reports/acquittals by 30 June 2018.
4. All invoices relating to the Grant must be received by Grantor by 5:00pm on Friday 18th May 2018.
5. The Grantee must keep detailed financial records for reporting purposes.
6. The Grantee must acknowledge the support of the Grantor in any published or display material related to the project. A digital copy of the Community Grant's logo and guidelines is attached. Any acknowledgements must be forwarded to the Julian Burton Burns Trust at time of publishing.
7. Grantee agrees to Clipsal by Schneider Electric and the Julian Burton Burns Trust promoting the project in their internal and external media and will make a spokesperson available upon request.
8. The Grantee is required to complete a Project Progress Report (attached) within six months of the Grant approval.
9. The Grantee is required to complete a Final Project Report (attached) on completion of the project. Project Report to include images (including captions, names of any people identified in the image) and a financial expenditure and outcome report no later than twelve months from receipt of the Grant unless agreed in writing by the Grantor. The provision of information and images will be taken as permission to reproduce and publish.
10. These standard Grant conditions apply subject to variations, deletions and additional conditions as may be stipulated by the Grantor to the Grantee at or before payment of the Grant. By accepting payment of the Grant the Grantee acknowledges that such variations, deletions or additional conditions apply to the Grant.

Please sign and return this form as acceptance of the Grant Terms and Conditions

Name of Applicant _____(printed)

Signed by Applicant _____ Date ____/____/____